

How to Log On to the Global Training Institute Student Area

1. Go to the Global Training Institute website – globaltraining.edu.au
2. Click on the ‘Student Login’ button in the top menu – alternatively navigate to gtonline.edu.au/moodle.



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3. You will reach the Student area. Enter your login credentials in the username and password fields, then press login.

STUDENT AREA



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STUDENT FORMS [▲]

- Completed Qualification Request Form
- Assessment Appeals Form
- Compliments + Concerns
- Confirmation of Enrolment, or Statement of Results Request
- Student Survey
- Incident Form
- Notification of Withdrawal from Course
- Request for Deferral or Suspension
- Request for Reissuing Certificate/Qualification

- If you are logging in for the first time, you will be prompted to change your password to a new password of your choice, at least six characters long.

You must change your password to proceed.

Change password

Username gtitest

Current password*

New password*

New password (again)*

There are required fields in this form marked *.

- A notice will then pop up 'Password has been changed' – click 'Continue' to proceed. Make sure you save your password somewhere; your GTI folder or diary would be a useful place.

Password has been changed

- Now click the 'My Courses' button in the top menu, which will take you to your personal home page.



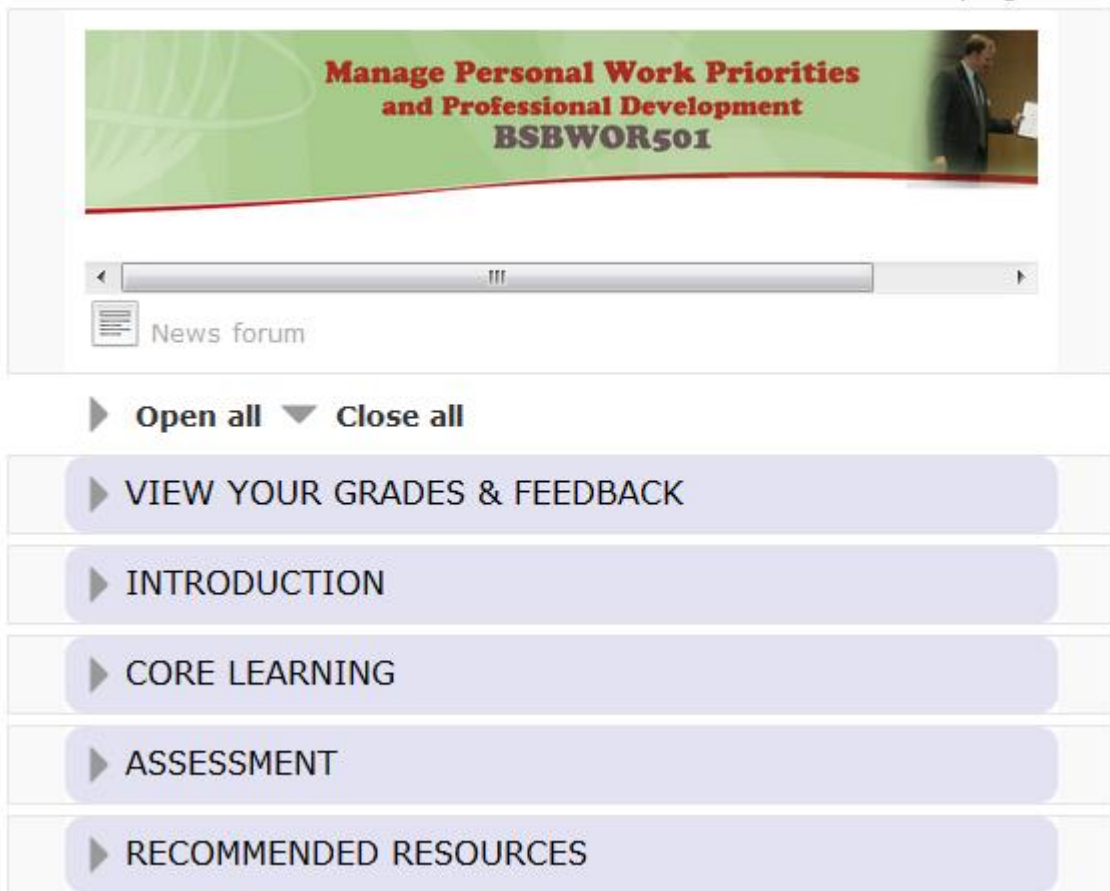
- You can now view all the courses you are currently enrolled in. Click on any course to begin.

COURSE OVERVIEW

BSBSLS501 Develop a Sales Plan

BSBCUS402 Address Customer Needs

8. Your unit will appear like this. Please feel free to browse around the unit and start learning by going through the Introduction, Core Learning & Recommended Resources toggles.



The screenshot shows a course unit interface. At the top, there is a banner with the text "Manage Personal Work Priorities and Professional Development BSBWOR501" in red and black. Below the banner is a horizontal scrollbar. Underneath the scrollbar is a "News forum" icon and label. Below the news forum is a toggle control with "Open all" and "Close all" options. Below this are five menu items, each with a right-pointing triangle icon: "VIEW YOUR GRADES & FEEDBACK", "INTRODUCTION", "CORE LEARNING", "ASSESSMENT", and "RECOMMENDED RESOURCES".